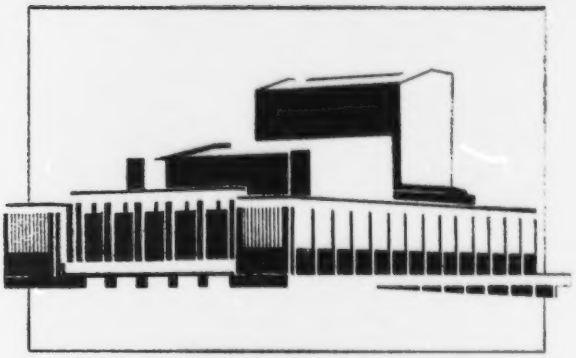


Saskatchewan
CENTRE of the ARTS

1988 - 1989

ANNUAL REPORT

90-03477/

Saskatchewan CENTRE of the ARTS

200 Lakeshore Drive
Regina, Saskatchewan
S4P 3V7

CHAIRMAN OF THE BOARD

January 5, 1990

Honourable Colin Maxwell
Minister, Parks, Recreation
and Multiculturism
and Minister in Charge of the
Saskatchewan Centre of the Arts
Room 346, Legislative Building
Regina, Saskatchewan
S4S 0B3

Dear Mr. Maxwell:

It gives me great pleasure and pride to submit this annual report to you.

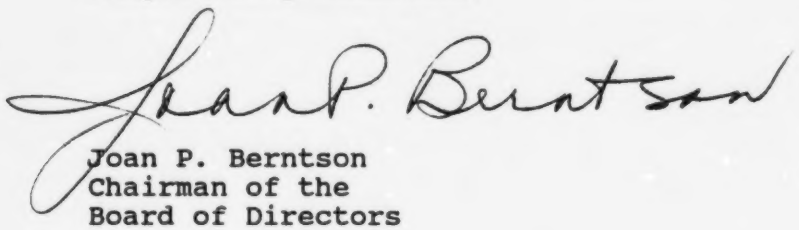
The Centre has encountered a number of challenges this year which have been met through a proactive Board and an extensive strategic planning process. This has resulted in the Board of Directors formulating a mission statement and in developing and setting goals for the effective and efficient operation of the Saskatchewan Centre of the Arts.

As a Board we are actively involved on a regular basis and understand that our role is paramount in ensuring the development of the arts and entertainment in Southern Saskatchewan.

On behalf of the Board of Directors, I respectfully submit the nineteenth Annual Report of the Saskatchewan Centre of the Arts, pursuant to Section 20(1) (Chapter S.10, R.S.S. 1978) of the Saskatchewan Centre of the Arts Act.

Included are the Financial Statements and the Auditor's Report for the fiscal year ended March 31st, 1989; as well as an account of the activities and operations for that same time period.

Respectfully submitted,



Joan P. Berntson
Chairman of the
Board of Directors

CURRENT BOARD OF DIRECTORS

Joan P. Berntson

Chairman

Lynda Bowd, Vice-Chairman
Gaylene Diekrager
Gay Helmsing
Lorraine Hinton
Phyllis Massier
Gord Pettigrew
Ida Reid
Paul Robinson
Keith Rogers
Donna Strudwick
Ronald Zimmer
Larry Richea

Management Staff

Executive Director.....John Hill
Director of Marketing and Sales.....Jim McCrum
Director of Conventions and Catering.....Wilf Baker
Business Manager.....Glenn Miller

Administrative Staff

Executive Secretary.....Lynn Swan
Accountant.....Pat Beanland
Receptionist.....Pat Hanley

MISSION STATEMENT AND STRATEGIC GOALS

Mission Statement

To enhance the quality of life of the people of Saskatchewan by providing quality facilities, programs and services for entertainment, educational and cultural activities in a cost effective manner.

Goals

1. To contribute positively to the artistic, entertainment, educational, and cultural communities in Saskatchewan (Southern). To develop a positive relationship with government, media, public and all related organizations.

2. To provide quality facilities and services for entertainment, educational and cultural activities.

3. To actively promote the use of the Centre.

4. To operate the Centre in a fiscally responsible manner.

5. To actively solicit funds from non-government sources to further the objectives/goals of the Centre.

6. To achieve a high level of morale and productivity and to provide opportunity for positive staff development.

Report of Operations and Activities

The Saskatchewan Centre of the Arts was constructed as a first-class performing arts and convention facility. As a new facility in 1971, it ranked as one of the best of its kind in the world. Over the past 19 years, the Centre has made a tremendous contribution to the performing arts, tourism, and the quality of life in Saskatchewan. The Centre has played host to international artists and celebrities, a first ministers conference, a Western Canada Games, royalty, political conventions, amateur performers, provincial banquets and car shows.

The Centre's policy of providing assistance to local non-profit organizations has also benefited many cultural groups by enabling them to utilize the Centre for their enjoyment.

THEATRE

The Centennial Theatre Concert Hall hosted 133 events attended by 116,074 patrons.

Theatre performances offered a wide variety of style and appealed to a wide spectrum of tastes.

Theatre Area	Events	Attendance
Popular	5	7,941
Country and Western	10	13,551
Folk/Ethnic	5	3,527
Symphony	12	17,651
Religious/Gospel	17	23,494
Rock/Contemporary	6	8,574
Jazz/Band/Orchestra	13	12,773
Drama	4	671
Dance	7	9,911
Graduations/Convocations	7	7,386
Fashion	1	933
Choral	1	1,948
Films	2	1,669
Miscellaneous	3	5,595
Set-up & Rehearsals	40	450
Totals	133	116,074

CONVENTION AND TRADE SHOWS

The Centre's quality convention and trade show facilities are designed to meet the requirements of most conferences, celebrations, and social events.

In addition to providing excellent facilities, the Centre has also established a reputation for providing the very best food and beverage services at competitive prices.

Hanbidge Hall and the trade show areas were used for 479 events with an aggregate attendance of 98,808 persons. These included:

	Events	Attendance
Convention and Trade Shows		
Banquet and Dance	63	20,531
Luncheons	12	860
Weddings & Anniversaries	8	1,762
Receptions	30	4,399
Conventions	11	5,637
Dealer/Trade Shows	31	19,503
Dances	78	18,500
Meetings/Seminars	222	22,398
Miscellaneous	24	5,218
Totals	479	98,808

Appreciation

The Board of Directors and Administration must acknowledge the Co-operation, dedication, and commitment of many people, who have given their time and expertise for the benefit of the Centre. Among them are:

1. The Provincial Government
   The Honourable Colin Maxwell, Minister of Culture, Multiculturalism and Recreation; Minister in Charge of the Saskatchewan Centre of the Arts.

   Honourable Lorne Hepworth, Minister in Charge of Saskatchewan Property Management Corporation.

   Honourable Beattie Martin, Minister in charge of Wascana Centre Authority.

2. The Members of the previous and present Board of Directors, Saskatchewan Centre of the Arts.

3. Our staff - a dedicated, efficient and helpful group of men and women.

4. We also sincerely thank the patrons, artists and sponsors for 19 years of loyal support.

SASKATCHEWAN CENTRE OF THE ARTS FUND

FINANCIAL STATEMENTS

For the Year Ended March 31, 1989

OFFICE OF THE PROVINCIAL AUDITOR

REGINA, SASKATCHEWAN

AUDITOR'S REPORT

To the Members of the Legislative Assembly
of Saskatchewan

I have examined the balance sheet of the Saskatchewan Centre of the Arts Fund as at March 31, 1989, and the statements of revenue, expenditure and fund balance and equity in fixed assets for the year then ended. My examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as I considered necessary in the circumstances.

In my opinion, these financial statements present fairly the financial position of the Fund as at March 31, 1989, and the results of its operations and the changes in its financial position for the year then ended in accordance with the accounting principles described in note 2 to the financial statements applied on a basis consistent with that of the preceding year.

Regina, Saskatchewan,
November 8, 1989.

G. F. Wendel, C.A.,
A/Provincial Auditor.

SASKATCHEWAN CENTRE OF THE ARTS FUND

BALANCE SHEET

As At March 31

	1989	1988
ASSETS		
Current:		
Cash	$ 7,595	$ 383,521
Short term investment	147,190	--
Accounts receivable:		
Trade	58,353	106,865
Grant - Department of Parks, Recreation and Culture	400,000	--
Inventories of merchandise for resale	80,898	98,368
	694,036	588,754
Fixed:		
Furnishings and equipment - at cost	1,190,207	1,112,663
	$1,884,243	$1,701,417
LIABILITIES AND EQUITY		
Current:		
Bank overdraft	$ 132,117	$ --
Accounts payable and accrued charges	86,999	123,586
Advance sales and deposits	247,009	122,863
Due to Saskatchewan Centre of the Arts Foundation Inc. (Note 4)	--	221,120
	466,125	467,569
Equity:		
Operating fund balance - Statement 2	(34,044)	121,185
Impresario fund balance - Statement 2	261,955	--
Equity in fixed assets - Statement 3	1,190,207	1,112,663
	$1,884,243	$1,701,417

(See accompanying notes)

SASKATCHEWAN CENTRE OF THE ARTS FUND

STATEMENT OF REVENUE, EXPENDITURE AND FUND BALANCE

For the Year Ended March 31

	1989			1988
	Operating Fund	Impresario Fund	Total	Total
Revenue:				
Sales	$1,359,819	$ 15,183	$1,375,002	$1,713,127
Cost of sales	1,122,336	13,153	1,135,489	1,322,056
Gross profit (Note 5)	237,483	2,030	239,513	391,071
Service charges	35,233	--	35,233	70,037
Office rental income	46,217	--	46,217	40,916
Seat surcharge and interest	--	30,983	30,983	--
	318,933	33,013	351,946	502,024
Expenditure:				
Interest expense	6,472	--	6,472	39,470
Building operating - Schedule 1	653,367	--	653,367	667,293
Administrative - Schedule 1	451,779	--	451,779	425,308
Purchase of fixed assets	62,544	--	62,544	22,977
	1,174,162	--	1,174,162	1,155,048
Operating income (loss)	(855,229)	33,013	(822,216)	(653,024)
Grant - Department of Parks, Recreation and Culture	700,000	--	700,000	1,042,000
Net income (loss) before extraordinary item	(155,229)	33,013	(122,216)	388,976
Funds transferred from the Saskatchewan Centre of the Arts Foundation Inc. (Note 4)	--	228,942	228,942	--
Net income (loss)	(155,229)	261,955	106,726	388,976
Fund balance, beginning of year	121,185	--	121,185	(267,791)
Fund balance, end of year to Statement 1	$ (34,044)	$ 261,955	$ 227,911	$ 121,185

(See accompanying notes)

Statement 3

SASKATCHEWAN CENTRE OF THE ARTS FUND

STATEMENT OF EQUITY IN FIXED ASSETS

For the Year Ended March 31

	1989	1988
Balance, beginning of year	$1,112,663	$1,089,686
Fixed asset additions:		
Purchases	62,544	22,977
Transfer from Saskatchewan Centre of the Arts Foundation Inc. (Note 4)	15,000	--
	77,544	22,977
Balance, end of year to Statement 1	$1,190,207	$1,112,663

(See accompanying notes)

SASKATCHEWAN CENTRE OF THE ARTS FUND

NOTES TO FINANCIAL STATEMENTS

March 31, 1989

1. Status of Centre

The Board of the Saskatchewan Centre of the Arts was established by The Saskatchewan Centre of the Arts Act, to maintain, operate and manage the Saskatchewan Centre of the Arts in Regina. The Act also established the Saskatchewan Centre of the Arts Fund through which all financial transactions are conducted which relate to accomplishing the purposes of the Act.

Effective April 1, 1988, the Board approved the creation of two components of the Fund; the Operating Fund and the Impresario Fund. The revenue and expenditures for each component are separately accounted for in the financial statements.

2. Significant Accounting Policies

These financial statements have been prepared on the accrual basis of accounting and include the following significant accounting policies:

a) Fund Accounting

The Centre follows fund accounting procedures in which a self-balancing group of accounts is provided for each Fund. The Operating Fund is used to account for routine operations of the Centre.

The Impresario Fund is used to promote the Arts and to finance projects as determined by the Board of Directors of the Saskatchewan Centre of the Arts. The following transactions are accounted for in the Impresario Fund: seat surcharge revenue, income from investment of the Impresario Fund and donations. In addition, any profits generated by projects financed by the Impresario Fund will be credited to the fund, until the amount financed and interest lost have been recovered.

b) Grant Revenue

Grants from the Department of Parks, Recreation and Culture are accrued in the current year if the necessary order-in-council authority is in place prior to the year end.

c) Fixed Assets

The Saskatchewan Centre of the Arts follows the practice of reflecting all expenditures including those for fixed assets in the statement of revenue and expenditure. Accordingly, no provision has been made for depreciation on the furnishings and equipment purchased by or transferred to the Saskatchewan Centre of the Arts. To maintain accountability for fixed assets, they are recorded as a balance sheet asset with a corresponding offset to Equity in Fixed Assets.

d) Inventory

Inventory is valued at the lower of cost and net realizable value. Cost is determined on a first in, first out basis.

3. Building and Site

The building and site have been leased by the Saskatchewan Property Management Corporation (SPMC) to the Saskatchewan Centre of the Arts for an annual rental of one dollar. The terms of the lease provide for the Centre to keep the building, and all other property contained therein, in good repair and condition with the provision that any major maintenance, renovations and construction project costing in excess of $5,000 shall be the responsibility of SPMC. In addition, SPMC is responsible for charges by the Wascana Centre for services to the site and building as stipulated under The Wascana Centre Act.

4. Saskatchewan Centre of the Arts Foundation Inc.

On December 12, 1988, the Saskatchewan Centre of the Arts Foundation Inc. was dissolved. According to its articles of incorporation all its assets valued at $243,942 were transferred to the Saskatchewan Centre of the Arts Fund.

In accordance with the Centre's accounting policy, transfer of fixed assets valued at $15,000 have been recorded in the Statement of Equity. The balance of $228,942 has been treated as income of the Impresario Fund by a resolution of the Board.

5. Segmented Information - Operating Fund

	Theatre	Catering Convention Hall & Meeting Rooms	Total 1989	Total 1988
Sales:				
Catering	$ --	$528,277	$ 528,277	$ 621,669
Refreshment bar	75,156	206,523	281,679	351,095
Rentals	121,065	110,768	231,833	274,931
Commissions	67,148	--	67,148	143,733
Car park	27,004	1,054	28,058	38,832
Coat check	6,175	6,111	12,286	19,229
Sundry	15,015	6,081	21,096	16,035
Service charges	157,319	32,123	189,442	247,603
	468,882	890,937	1,359,819	1,713,127
Cost of Sales:				
Food and beverages	21,980	310,244	332,224	411,505
Salaries and benefits	310,250	318,318	628,568	735,403
Supplies, services and maintenance	29,866	51,764	81,630	90,969
Other	44,703	35,211	79,914	84,179
	406,799	715,537	1,122,336	1,322,056
Gross Profit	$ 62,083	$175,400	$ 237,483	$ 391,071

6. Related Parties

Included in these financial statements are income and expense amounts resulting from routine operating transactions conducted at prevailing market prices with various Saskatchewan Crown controlled departments, agencies and corporations with which the Centre is related.

Except as otherwise disclosed, account balances resulting from these transactions are included in the balance sheet and are settled on normal trade terms.

7. Comparative Information

Certain 1988 balances have been reclassified to conform with the current year's presentation.

Schedule 1

SASKATCHEWAN CENTRE OF THE ARTS FUND

SCHEDULE OF BUILDING OPERATING EXPENSES

Year Ended March 31

	1989	1988
Contract cleaning services	$135,558	$138,584
Security services	95,879	125,485
Maintenance salaries	98,393	73,324
Utilities	247,756	231,519
Maintenance supplies and expenses	75,781	98,381
Total building operating expenses - to Statement 2	$653,367	$667,293

SCHEDULE OF ADMINISTRATIVE EXPENSES

Year Ended March 31

	1989	1988
Salaries and employee benefits	$224,314	$204,060
Insurance and licenses	6,839	9,386
Photocopying and printing	--	2,613
Office supplies and expense	100,862	84,857
Advertising	47,866	73,405
Promotion and subscriptions	10,502	11,155
Telephone and telegraph	40,590	25,020
Travel	11,129	8,310
Board of Directors' travel and expenses	4,673	1,748
Payroll data processing	5,004	4,754
Total administrative expenses - to Statement 2	$451,779	$425,308